

**FORT ANN CENTRAL SCHOOL**  
**Board of Education**  
**Fort Ann, New York**

**Regular Meeting**

**October 15, 2019**

The Regular meeting of the Fort Ann Central School Board of Education was held on Tuesday, October 15, 2019 in the Library. Dr. James Seeley, President, opened the meeting at 6:30 pm.

**ROLL CALL**           Dr. James Seeley, President  
**PRESENT:**           Mr. James Allen  
                          Mrs. Cathy Graham  
                          Mr. Paul Greene  
                          Dr. Diana Sustar  
                          Mrs. Alison West  
                          Mrs. Pamela White  
                          Mr. Kevin Froats, Superintendent

**ALSO PRESENT:** Mrs. Shelley Gregorio; Clerk of the Board, Mr. Alexander Bodensieck, Mr. Justin Hoskins, Mrs. Michelle Discenza, Mrs. Lori Johnson, Ms. Nichole Huskie, Ms. Katelyn White, Ms. Kristin Casey, Ms. Heather Shyptycki, Mrs. Nancy Ingalsbe, Mrs. Kristy White, Mrs. Kelly Havens, Mr. & Mrs. Tyler (Heather) Whitney, Mr. Walter West, Mr. Jake Michael, Mr. Ray West, Mr. Petrikas, Mr. & Mrs. Daniel (Alison) Ward, Mr. Richard Foran, and Mr. Steve Bethel.

**PRELIMINARY ACTION:**

Upon motion by Paul Greene, second Alison West, approval given to the October 15, 2019 agenda. Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Cathy Graham, second James Allen, approval given to minutes of the September 17, 2019 Regular Board of Education meeting. Motion carried: Ayes 6, Nays 0, Abstention 1, Diana Sustar

**BUSINESS OPERATIONS:**

School Tax Collector's report included in packets.

Upon motion by Cathy Graham, second Pamela White, approval given to the Warrants of Bills for September 2019:

# A-7 General Fund in the amount of \$506,793.03

# C-3 School Lunch Fund in the amount of \$1,032.77

# F-3 Special Aid Fund in the amount of \$4,684.81

#H-3 Capital Fund in the amount of \$397,483.68

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Alison West, second Pamela White, approval given to budget transfer A-3 Ref. #3 in the amount of \$37,515.78.

Motion carried: Ayes 7, Nays 0, Abstention 0

**COMMITTEE REPORTS**

**Academic/Assessment Comm.** – Next meeting TBD

**Athletic Comm.** –Next meeting November 21, 2019 @ 7:00 am

**Finance Comm.** – Met October 8, 2019; discussed tax receipts, extra-curricular club, capital project funds status, state lands check received, and Smart Schools Bond.

**Policy Comm.** – Policy #7110 Annual Attendance Verification Report.

**Facilities Comm.** – Next meeting TBD, ongoing capital project discussion.

**Arts Comm.** – Next meetings October 29, 2019 and May 12, 2020 @ 2:45 p.m.

**Wellness Comm.** –Next meetings October 22, 2019 & April 28, 2020 @ 2:45 p.m.

**PRESENTATIONS:**

Mr. Steve Bethel presented 2018-2019 Annual Audit result; Mr. Bethel commended the Business Department on a job well done. Budget spent was right on the mark. The District will deal with the 4% violation of overfunded reserves with a 5-year plan being submitted.

Mr. Justin Hoskins presented the Annual Attendance Verification Report as per requirements of Policy # 7110. Overall student enrollment as of BEDS Day 2019 was 473, which is down from 493 for the 2018-2019 year.

**PUBLIC COMMENT ON AGENDA ITEMS:**

The Board of Education received comments from Mr. & Mrs. Daniel Ward, Kristy White, Richard Winchell, Richard Foran, Mr. & Mrs. Tyler Whitney, Kelly Havens, Jake Michael, and Walter West regarding appointments on the agenda.

**DISCUSSION/INFORMATION ITEMS/COMMUNICATIONS:**

Mr. Kevin Froats introduced Ms. Heather Shyptycki to the Board. Heather is our new 4<sup>th</sup> grade teacher and is excited to be a Cardinal.

Mr. Froats also updated the Board on matters related to ongoing repairs to the facility; MS and HS floors, fitness center, and parking lot damage.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Organizational/Administrative:**

Upon motion by James Allen, second Cathy Graham, approval given to accept independent audit as submitted by Jenkins, Beecher, & Bethel, LLP for the 2018-2019 school year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Paul Greene, second Pamela White, approval given to the Music Department charter bus trip to New York City on June 13, 2020 for Broadway Musical *West Side Story*.

Motion carried: Ayes 7, Nays 0, Abstention 0

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Upon motion by Cathy Graham, second Alison West, approval given to establish Battle of the Books extra-curricular club at Category F per Memorandum of Agreement dated October 5, 2019 effective beginning with the 2019-2020 school year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Paul Greene, second James Allen, approval given to transportation contract with Cindy Hoag for transportation services during the 2019-2020 school year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Pamela white, second Cathy Graham, approval given to transportation contract for Fort Ann CSD to transport Fort Edward Union Free School student during the 2019-2020 school year.

Motion carried: Ayes 7, Nays 0, Abstention 0

### **Personnel:**

Upon motion by James Allen, second Alison West, approval given to appoint Leeann Hamm as advisor to the Battle of the Books Club for the 2019-2020 school year at F1, Year 1, stipend of \$359.00 and no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Alison West, second Paul Greene, approval given to appoint Candice Spooner as advisor to the Battle of the Books Club for the 2019-2020 school year at F1, Year 1, stipend of \$359.00 and no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Cathy Graham, second Diana Sustar, approval given to FMLA for Employee #1050 effective approximately October 21, 2019 using available sick, personal, and vacation days with any remaining days unpaid.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Paul Greene, second James Allen, approval given to Medical Leave for Employee #3232 effective October 11, 2019 using available sick and personal days with any remaining days unpaid.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by James Allen, second Cathy Graham, approval given to accept resignation for the purpose of retirement from Mr. Kent Clark as Mechanic/Driver/Helper effective September 18, 2019.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Alison West, second Paul Greene, approval given to appoint Patrick Dunster to a permanent position as School Bus Driver/Helper effective September 18, 2019.

Motion carried: Ayes 7, Nays 0, Abstention 0

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Upon motion by Paul Greene, second Cathy Graham, approval given to accept resignation of Lisa DeWitt as bus driver effective October 11, 2019.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Cathy Graham, second James Allen, approval given to appoint Jessica Neddo to the probationary position as bus driver effective October 11, 2019 at annual salary of \$13,884.58 (to be prorated) and all benefits per the CSEA Agreement.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Alison West, second Pamela White, approval given to appoint Desiree Smith to a position as per diem bus monitor at the board approved rate effective October 2, 2019 pending completion of all required documentation.

Motion carried: Ayes 7, Nays 0, Abstention 0

Disc: Question raised if this is a new or replacement position.

Upon motion by Paul Greene, second James Allen, approval given to appoint Sheila Morris as Level 1 mentor for the 2019-2020 year at stipend of \$500.00 and no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by James Allen, second Alison West, approval given to rescind appointment of Karen Ballard as Elementary Homework Lab Advisor for the 2019-2020 year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Cathy Graham, second Paul Greene, approval given to appoint Heather Shyptycki as Elementary Homework Lab Advisor the 2019-2020 year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Pamela White, second Cathy Graham, approval given to appoint Sheila Morris as back-up Elementary Homework Lab Advisor for the 2019-2020 year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Paul Greene, second Cathy Graham, approval given to table motion to appoint winter and spring coaches to follow executive session.

Motion carried: Ayes 7, Nays 0, Abstention 0

**PUBLIC TO BE HEARD:**

Mr. Richard Winchell commented on procedure followed by the Board as well as tax collection now handled by Washington County at a fee for a pilot program.

Mr. Ray West commented on coaching procedure; families should first bring their concerns to the coach, and their door is always open for students.

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## **EXECUTIVE SESSION:**

Upon motion by James Allen, second Paul Greene, approval given to adjourn to executive session at 7:30 p.m. for the purpose of CSE/CPSE recommendation review, the employment history of a particular person and pending legal matters.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Pamela White, second Paul Greene, approval given to return to public session at 9:27 p.m.

Motion carried: Ayes 7, Nays 0, Abstention 0

## **NEW BUSINESS – Continued:**

Upon motion by James Allen, second Paul Greene, approval given to accept CSE/CPSE recommendations on students listed:

#091750013, #982420125, #092040461, #000001246, #092040627, #000001219,  
#092040358, #092040630, #092040432, #982420168, #092040743, #982420135.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Paul Greene, second Pamela White, approval given to appoint winter coaches listed below. All coaches are appointed pending student participation numbers and completion of all requirements:

- Katelyn White Varsity Girls Basketball A1, Year 1, \$3,588.
- Larry Bailey Vars. Girls Basketball Asst. D2, Year 3, \$1,595.
- Jason Spector Modified Wrestling C1, Year 1, \$2,153.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion by Paul Greene, second James Allen, approval given to appoint spring coaches listed below. All coaches are appointed pending student participation numbers and completion of all requirements:

- Jason Humiston Varsity Girls Softball A6, Year 20, \$5,183.
- Dan Paige Varsity Girls Asst. Softball D2, Year 3, \$1,595.
- Gretchen Stark Assistant Softball Year 7, Volunteer
- Greg Lehoisky Assistant Softball Year 4, Volunteer
- Walter West Varsity Boys Baseball A2 Year 3, \$3,987.
- John Winch Vars. Boys Asst. Baseball D2, Year 3, \$1,595.
- Ray West JV Boys Baseball B1, Year 1, \$2,871.

Motion carried: Ayes 6, Nays 1 Cathy Graham, Abstention 0

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**DATES TO REMEMBER:**

November 1, 2019 Superintendent's Conference Day  
November 13, 2019 Sports Awards Ceremony/Auditorium  
November 19, 2019 BOE Meeting @ 6:30 p.m.

**ADJOURNMENT:**

Upon motion by Paul Greene, seconded by Diana Sustar, approval given to adjourn the meeting at 9:29 p.m.

Motion carried: Ayes 7, Nays 0, Abstention 0

Respectfully submitted,

Shelley Gregorio  
District Clerk