

**FORT ANN CENTRAL SCHOOL
Board of Education
Fort Ann, New York**

Regular Meeting

June 18, 2019

6:30 p.m. Public hearing for Code of Conduct was held prior to opening of regular board meeting. Board members present were James Seeley, James Allen, Cathy Graham, Pamela White, Alison West, and Diana Sustar. No changes were made to this Code of Conduct from the previous Code of Conduct approved on July 2, 2018. No comments were received from the public. All present agreed to move the Code of Conduct forward to the July 2, 2019 agenda for action.

The Regular meeting of the Fort Ann Central School Board of Education was held on Tuesday, June 18, 2019 in the Library. Dr. James Seeley, President, opened the meeting at 6:32 pm.

ROLL CALL Dr. James Seeley, President
PRESENT: Mr. James Allen
 Mrs. Cathy Graham
 Dr. Diana Sustar
 Mrs. Alison West
 Mrs. Pamela White
 Mr. Kevin Froats, Superintendent
ABSENT: Mr. Paul Greene

ALSO PRESENT: Mrs. Shelley Gregorio; Clerk of the Board, Mr. Alexander Bodensieck, Mrs. Michelle Discenza, Mr. Justin Hoskins, Mrs. Lori Johnson, Mr. Dan Shaw, Mrs. Candice Spooner, Ms. Kristin Casey, Mrs. Tara Cody's class and parents: Logan Crandall, Mr. John Matt Crandall, Shane Williamson, Mr. & Mrs. Tony & Bobbie Jo Girard.

DISCUSSION: Mr. Hoskins discussed the 2019-2020 Physical Education Plan and Mrs. Discenza discussed the 2019-2020 Comprehensive School District Guidance Plan. Both plans are on this agenda for action.

PRELIMINARY ACTION:

Upon motion by Cathy Graham, seconded by James Allen, approval given to the June 18, 2019 agenda.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by Diana Sustar, approval given to the minutes of the May 21, 2019 Regular Board of Education meeting which included Budget Vote & Election results.

Motion carried: Ayes 5, Nays 0, Abstention 1; Alison West

BUSINESS OPERATIONS:

Upon motion by James Allen, seconded by Alison West, approval given to the Warrants of Bills for May 2019:

- #50 General Fund in the amount of \$435,653.89
 - #51 Special Aid Fund in the amount of \$10,393.69
 - #53 School Lunch Fund in the amount of \$22,048.04
 - #54 Capital Fund in the amount of \$144,173.99
- Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by Cathy Graham, approval given to budget transfer Special Aid #11 Reference #19 in the amount of \$1,900.00.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by James Allen, approval given to budget transfer General #12 reference #20 in the amount of \$89,605.30.

Motion carried: Ayes 6, Nays 0, Abstention 0

COMMITTEE REPORTS:

Academic/Assessment Comm. - Next meeting TBD.

Athletic Comm. –Met June 11, 2019; discussed spring sports wrap-up, fall start-up dates, mergers are all set for next year. Currently under review: Home School student participation on school athletic teams. Mr. Craig Masten attended the meeting. Next meeting TBD.

Finance Comm. – Met June 13, 2019; discussed contract negotiations, FMLA, equipment purchases, permanent substitute on staff, expenditures & revenues are good, few change orders to Capital Project but still under budget.

Policy Comm. – Policies on this agenda; #7110 Comprehensive Student Attendance Policy.

Facilities Comm. – Next meeting TBD. Capital Project updates were provided in packet.

Arts Comm. – Next meeting TBD

Wellness Comm. –Next meeting TBD

PUBLIC COMMENT ON AGENDA ITEMS: None

PRESENTATIONS:

Mrs. Tara Cody and her class provided a presentation and conversation highlighting activities in their classroom. Parents were present and all expressed thanks to the Board of Education for providing this classroom for their children/students.

DISCUSSION/INFORMATION ITEMS/COMMUNICATIONS:

Mr. Froats shared: The \$100,000 project is nearing completion, Capital Project is on schedule, bus garage looks great. As of July 1st the premises will be very active and at times not accessible for the community and possibly staff at times. We are looking into an agreement with Hudson Headwaters to provide basic oral health services to students in K-12 on our premises.

Regular Meeting

June 18, 2019

OLD BUSINESS: None

NEW BUSINESS:

Organizational/Administrative:

Upon motion by Pamela White, seconded by Cathy Graham, approval given to Policy #7110 **Comprehensive Student Attendance Policy.** (Public Hearing held May 21, 2019)

Motion carried: Ayes 5, Nays 0, Abstention 1; Alison West

Upon motion by James Allen, seconded by Pamela White, approval given to the 2019-2020 Comprehensive School District Guidance Plan.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by Alison West, approval given to the 2019-2020 Physical Education Plan.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by Alison West, approval given to:

Be it Resolved that the Board of Education of the Fort Ann Central School District hereby authorizes the transfer of the sum of \$200,000 from the District's unallocated fund balance, to the Capital Reserve Fund, effective June 18, 2019, as authorized by the voters at the May 15, 2018 annual vote.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by James Allen, approval was given to:

BOND RESOLUTION DATED JUNE 18, 2019 OF THE BOARD OF EDUCATION OF THE FORT ANN CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$249,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES AT AN AGGREGATE ESTIMATED MAXIMUM COST OF \$249,000, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Alison West, approval given to:

Be it Resolved that the Board of Education has declared itself as the lead agency for the purpose of identifying the SEQRA determination for the \$100,000 project at Fort Ann Central School.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by Diana Sustar, approval given to:

Be it Resolved that the Board of Education has declared that the \$100,000 project at Fort Ann Central School has no significant environmental impact and can be classified as a Type II Action.

Motion carried: Ayes 6, Nays 0, Abstention 0

Regular Meeting

June 18, 2019

Upon motion by Pamela White, seconded by Alison West, approval was given to a motion; WHEREAS, on or about June 18, 2019 the Board of Education of the Fort Ann Central School established, by resolution, a Retirement Contribution Reserve Fund known as the Retirement Reserve Fund pursuant to Section 6-r of the General Municipal Law for the purpose of financing retirement contributions to the New York State Employees Retirement System (“ERS”); and WHEREAS, pursuant to an amendment to the Section 6-r of the General Municipal Law, school districts may now establish a reserve fund for the purpose of financing retirement contributions to the New York State Teachers' Retirement System ("TRS"); and WHEREAS, the Board of Education has determined it is appropriate to establish a sub-fund within the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, pursuant to Section 6-r of the General Municipal Law, the Board of Education of the Fort Ann Central School hereby resolves:

1. The Board hereby establishes a sub-fund within the Retirement Reserve Fund to be known as the Fort Ann Central School Retirement Contribution Reserve Sub-Fund, for the purpose of financing contributions to the New York Teachers Retirement System.
2. The source of funds for this Reserve Sub-Fund shall be as allowed by law and the moneys contributed to the Reserve Sub-Fund during any particular fiscal year may not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year. The total amount of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund, as allowed by law.
4. The moneys in this Reserve Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
5. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
6. This resolution shall take effect immediately.
Motion carried: Ayes 6, Nays 0, Abstention 0

Regular Meeting

June 18, 2019

Upon motion by Cathy Graham, seconded by James Allen, approval given to provide bus transportation for the Fort Ann Senior Citizen group to and from the Washington County Fairgrounds on July 12, 2019 at fee of \$214.80 for bus and driver.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by James Allen, approval given to accept donation from The Ilsababy Foundation in the amount of \$6,214.28 for Musical/Arts Presentation provided to Fort Ann Students.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by Alison West, approval given to contract renewal with Expressive Journeys, LLC for music therapy provided to Fort Ann student/s effective for the 2019-2020 school year.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Alison West, approval given to contract renewal with CWI for transition services provided to Fort Ann students effective July 1, 2019 to June 30, 2020.

Motion carried: Ayes 6, Nays 0, Abstention 0

Personnel:

Upon motion by Pamela White, seconded by Alison West, approval given to:
BE IT RESOLVED, that the Board of Education of the Fort Ann Central School District (“District”), upon the recommendation of the Superintendent of Schools, does hereby approve of the District’s employment of **Theresa Blanchard** as a per diem occupational therapist, for the 2019-2020 school year, effective September 4, 2019 and terminating no later than June 30, 2020.
BE IT FURTHER RESOLVED that the Board of Education of the Fort Ann Central School District hereby ratifies and approves the Employment Agreement by and between the District and Theresa Blanchard, covering the period of September 4, 2019 through June 30, 2020, authorizes the Superintendent to execute the Employment Agreement, and authorizes the payment of monies as provided in the Employment Agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by James Allen, approval given to FMLA for employee #2653 effective September 3, 2019 to approximately February 1, 2020 using available sick and personal days with any remaining days unpaid.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by James Allen, approval given to:
Be it Resolved on the recommendation of the Superintendent to appoint John M. Woodell Freire to a temporary position as school guidance counselor effective August 28, 2019 not to exceed \$200. per day, anticipated to last until February 1, 2020.

Motion carried: Ayes 6, Nays 0, Abstention 0

Regular Meeting

June 18, 2019

Upon motion by Pamela White, seconded by Diana Sustar, approval given to the resignation of Phyllis Cleveland, Special Education teacher, effective August 31, 2019, with regret.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Pamela White, approval given to appoint Ruby Duell to a probationary position as Social Studies teacher effective September 1, 2019 at MA Step 6 annual salary of \$45,330.00 (pending contract negotiations) and all benefits per the FATA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by Pamela White, approval given to appoint Terry Chamberlain as Driver Education Instructor effective July 1, 2019 to August 31, 2019 at stipend of \$4,900.00, with no other salary or benefits.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Alison West, approval given to appoint Celina Soprano as Elementary Student Council Advisor for the 2019-2020 school year at year 1, Step F1.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Pamela White, approval given to 2019-2020 winter coaches listed below at steps indicated, with salaries pending contract negotiations:

Kevin Nassivera, Boys Varsity Basketball Year 17, A6

Les Goodman, Boys Varsity Basketball Assistant Year 12, D6

Jason Fifield, Boys JV Basketball Year 3, B2

Jason Humiston, Modified Boys Basketball Year 18, C6

Lesley Conway, Modified Girls Basketball, Year 16, C6

Motion carried: Ayes 6, Nays 0, Abstention 0

Disc: All winter coaches have not been appointed at this time.

PUBLIC TO BE HEARD: None

EXECUTIVE SESSION:

Upon motion by Pamela White, seconded by Diana Sustar, approval given to adjourn to executive session at 7:25 pm for the purpose of CSE/CPSE recommendation review, the employment history of a particular person/s and matters related to collective negotiations.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by James Allen, approval given to return to public session at 8:45 p.m.

Motion carried: Ayes 6, Nays 0, Abstention 0

NEW BUSINESS – Continued:

Upon motion by Pamela White and seconded by Diana Sustar, approval given to accept CSE/CPSE recommendations on students listed:

#000001125, #092040333, #091750000, #092040502, #092040421, #092040668, #000001121, #091740000, #092040574, #982420121, #982420060, #000001193, #982420119, #000000732, #092040585, #082520002, #000001219, #000001251, #092040271, #092040160, #092040301, #092040630, #982420069, #092040718, #000001146, #000001249, #082410001, #092040065, #092040099, #092040301, #982420091, #092040593, #092040730, #000001143, #092040740, #092040586, #092040663, #982420064, #092040471, #000001255, #092040552, #982420055, #000001117, #092040591, #092040018, #982420095, #000001008, #982420085, #092040661, #092040429, #092040071, #092040491, #092040628, #092040115, #092040587, #982420125, #091750013, #092040627, #000001244, #982420068.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Alison West, approval given to ratify the FATA Memorandum of Agreement dated June 14, 2019 to be effective July 1, 2019 to June 30, 2022.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Alison West, approval given to adopt Salary & Benefit Policy Statements for the following positions for the term of July 1, 2019 to June 30, 2022: Assistant District Treasurer/Account Clerk, Purchasing Agent/Account Clerk, and Confidential Secretary to the Superintendent/District Clerk.

Motion carried: Ayes 6, Nays 0, Abstention 0

DATES TO REMEMBER:

June 27, 2019 – Baccalaureate @ WFA United Methodist Church @ 6:00 p.m.

June 28, 2019 – Graduation @ 7:00 p.m.

July 2, 2019 Reorganization Meeting @ 6:30 p.m.

ADJOURNMENT:

Upon motion by Diana Sustar, seconded by James Allen, approval given to adjourn the meeting at 8:46 p.m.

Motion carried: Ayes 6, Nays 0, Abstention 0

Respectfully submitted,

Shelley Gregorio
District Clerk