

**FORT ANN CENTRAL SCHOOL  
Board of Education  
Fort Ann, New York**

**Regular Meeting**

**November 20, 2018**

The Regular meeting of the Fort Ann Central School Board of Education was held on Tuesday, November 20, 2018 in the Library. Dr. James Seeley, President, opened the meeting at 6:30 pm.

**ROLL CALL**            Dr. James Seeley, President  
**PRESENT:**            Mr. James Allen  
                             Mrs. Cathy Graham  
                             Dr. Diana Sustar  
                             Mrs. Alison West  
                             Mrs. Pamela White  
                             Mr. Kevin Froats, Superintendent

Absent: Mr. Paul Greene

**ALSO PRESENT:** Mrs. Shelley Gregorio; Clerk of the Board, Mr. Alex Bodensieck, Mr. Justin Hoskins, Mrs. Michelle Discenza, Mrs. Lori Johnson, Mrs. Diane Quick, Ms. Caitlin McIntyre, Mrs. Tara Cody, Mr. Dave Morse, Ms. Elizabeth Wells, Mrs. Phyllis Cleveland, Ms. Larissa Gusek, her friend Kaylee, and Mr. Timothy Gusek.

**PRELIMINARY ACTION:**

Upon motion by Cathy Graham, seconded by Alison West, approval was given to the November 20, 2018 agenda.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by James Allen, seconded by Cathy Graham, approval was given to minutes of the October 16, 2018 Regular Board of Education meeting.

Motion carried: Ayes 6, Nays 0, Abstention 0

**BUSINESS OPERATIONS:**

Upon motion by Pamela White, seconded by Cathy Graham, approval was given to the Warrants of Bills for October 2018:

# 4 General Fund in the amount of \$455,635.09  
#15 Special Aid Fund in the amount of \$10,988.72  
#17 School Lunch Fund in the amount of \$16,000.01  
#18 Capital Fund in the amount of \$68,898.13

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by James Allen, approval was given to budget transfer Gen. #4, Ref #7 & 8 in the amount of \$135,966.78.

Motion carried: Ayes 6, Nays 0, Abstention 0

**COMMITTEE REPORTS**

**Academic/Assessment Comm.**-Met October 30, 2018; discussed data testing and regents scores.

**Athletic Comm.** – Met Nov. 20, 2018; discussed fall wrap-up, Patrick Ward on to Golf Sectionals, field work to be addressed in Spring 2019, basketball and wrestling numbers for this season, local athletic mergers, sports scheduling programs being researched, and girls upcoming ring ceremony.

**Finance Comm.** – Met November 15, 2018; discussed CSEA negotiation status, interest earned on new investment account, school lunch profits averaging \$1,000 per month, surplus equipment will be on December agenda, bid report: no skylights in Maker Space and no new siding on bus garage, and staffing of bus drivers and custodians.

**Policy Comm.** No policies on this agenda.

**Facilities Comm.** – Met October 31, 2018; discussed interviews for Clerk of the Works with Freeman Project Management Services being awarded the position. Received a wide variety of contractor bids.

**Arts Comm.** – Met October 23, 2018; lots happening in the Music and Art Departments; All-County, Talent Show, “*HONK*” trip in the Spring, “*WICKED*” trip in June 2019, Empire State Youth Event, scrapbooking, Art Show at The Hyde, and Artsonia.

**Wellness Comm.** –Next meeting TBD; Mrs. Discenza shared the “Celebration Bin” which was provided to the District through the work she does with Beth Hoffman of Glens Falls Hospital.

**PUBLIC COMMENT ON AGENDA ITEMS:** None

Ms. Larissa Gusek and Mr. Timothy Gusek thanked the Board of Education for providing the opportunity for Larissa to attend the International Baccalaureate class at Queensbury High School.

**PRESENTATIONS:**

Mrs. Diane Quick provided NYS assessment results to the Board of Education.

**DISCUSSION/INFORMATION ITEMS/COMMUNICATIONS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Organizational/Administrative:**

Upon motion by Pamela White, seconded by Cathy Graham, approval was given to the formation of student activities account for the Sports Management Class to be effective beginning with the 2018-2019 school year.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Cathy Graham, approval was given to the lease agreement with Family YMCA of Glens Falls to provide after school child care at the Fort Ann Central School District beginning with the 2018-2019 school year.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by James Allen, approval was given to:  
Be it Resolved that the Fort Ann Central School District Board of Education has declared itself as the lead agency for the purpose of identifying the SEQRA determination for the \$100,000 project at Fort Ann Central School District.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Pamela White, approval was given to:  
Be it Resolved that the Fort Ann Central School District Board of Education has declared that the \$100,000 project at Fort Ann Central School District has no significant environmental impact and can be classified as a Type II Action.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Alison West, approval was given to the following PROJECT BID AWARDS:

A. **Alterations to School District Facilities – General Construction**

Alterations Work at Fort Ann Central School District, NYSED Project#1643-1

Pursuant to a bid opening held on October 26, 2018, award to low bidder meeting specifications as follows:

General Construction: MLB Construction Services. LLC  
One Stone Break Road  
Malta, NY 12020

Alternates:	No award for Alternates 4-G, 8-G.
Alternate 1-G	\$30,690
Alternate 2-G	\$4,200
Alternate 3-G	\$171,000
Alternate 5-G	\$10,000
Alternate 6-G	\$18,690
Alternate 7-G	\$33,690
Unit Price GC-A1	\$2,200
Unit Price GC-A2	\$1,300
Unit Price GC-A3	\$1,750
Unit Price GC-A4	\$3,428
Unit Price GC-B	\$350
Unit Price GC-C1	\$15
Unit Price GC-C2	\$65
Unit Price GC-C3	\$5,000
Base Bid G1	\$1,654,600
Total Contract Amount:	\$1,922,870

A. **Alterations Work – HVAC/Mechanical**

Alterations Work at Fort Ann Central School District, NYSE Project #1643.1

Pursuant to a bid opening held on October 26, 2018, award to low bidder meeting specifications as follows:

HVAC/Mechanical: Tri-Valley Plumbing & Heating  
2617 Hamburg Street  
Schenectady, NY 12303

Alternates: All	
Alternate 1-M	\$3,350
Alternate 2-M	\$20,325
Alternate 3-M	\$42,250

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Unit Price MC-A	\$280
Base Bid M-1	\$287,900
Total Contract Amount:	\$353,825

**B. Alterations Work – Electrical**

Alterations Work at Fort Ann Central School District, NYSE Project # 1643.1  
Pursuant to a bid opening held on October 26, 2018, award to low bidder meeting specifications as follows:

Electrical: Gross Electric, Inc.  
27 Silver Circle  
Queensbury, NY 12804

Alternates: No award for Alternate 4-E

Alternate 1-E	\$3,150
Alternate 2-E	\$3,000
Alternate 3-E	\$24,000
Alternate 5-E	\$4,675
Base Bid E-1:	\$569,000
Total Contract Amount:	\$603,825

**C. Alterations Work – Building Temperature Control Services**

NYS Contract #PT65668, based on the drawings dated 9/4/2018 and specification section 230993.

Technical Building Services (TBS)  
12E Commerce Drive  
Ballston Spa, NY 12020

Alternates: All

Alternate 1-M	\$2,830
Alternate 2-M	\$3,670
Alternate 3-M	\$7,955
Bus Garage	\$4,173
Base Price	\$13,740
Total Contract Amount:	\$32,368

**General Construction, Mechanical, Electrical and Building Temperature Control Services  
Contract Totals = \$2,912,888**

**D. Owner’s Representative - Clerk of the Works:**

Alterations Work at the Fort Ann Central School District, NYS Project # 1643.1  
Pursuant to the proposal opening held on September 21, 2018 for Clerk of Works, as indicated within meeting the specifications identified in the RFQ/RFP Issued by Fort Ann Central School awarded to low bidder meeting specifications as followed:

Clerk of Works: Freeman Project Management Services LLC  
95 Cornell Ave.  
Cairo. N.Y. 12413

The agreement is for the dates listed on the RFP: March 2019 to December 2019. All preconstruction meetings, Full Time on site from March 1, 2019 (if needed) to October 31, 2019 (8 months if needed), Part time on site February, November, and December. (20 hours per week)

Total: \$133,250

Motion carried: Ayes 6, Nays 0, Abstention 0

**Personnel:**

Upon motion by Cathy Graham, seconded by Alison West, approval was given appoint Alan Bressette as wrestling coach for the 2018-2019 year at Year 11 Step B6 stipend of \$4,147.00 with no other salary or benefits. All coaches are appointed pending completion of all requirements and student participation numbers.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Pamela White, seconded by Alison West, approval was given to appoint Patrick Dunster to a temporary Civil Service position as School Bus Driver/Helper effective November 5, 2018 at annual salary of \$26,070.60 (to be prorated & pending CSEA contract negotiations) with all benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Seeley, seconded by Diana Sustar, approval was given to accept leave of absence from Robin Loomis as Cleaner effective November 20, 2018 through December 18, 2018.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to appoint Robin Loomis to a Civil Service provisional position as Custodian effective November 20, 2018 at annual salary of \$24,877.41 (to be prorated & pending CSEA contract negotiations) with all benefits per the CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Alison West, approval was given to terminate the employment of Denis Langlois as sub bus driver effective November 20, 2018.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by James Allen, approval was given to accept the resignation of Pamela Ross as teacher assistant effective November 9, 2018.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by Cathy Graham, approval was given to accept the resignation of Joseph Loveland as Custodian effective December 9, 2018.

Motion carried: Ayes 6, Nays 0, Abstention 0

**PUBLIC TO BE HEARD:** None

**EXECUTIVE SESSION:**

Upon motion by James Allen, seconded by Alison West, approval was given to adjourn to executive session at 7:43 pm for the purpose of CSE/CPSE recommendation review, the employment history of a particular person, and pending litigation.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion by Cathy Graham, seconded by Diana Sustar, approval was given to return to public session at 8:10 pm.

Motion carried: Ayes 6, Nays 0, Abstention 0

**NEW BUSINESS – Continued:**

Upon motion by James Allen, seconded by Pamela White, approval was given to accept CSE/CPSE recommendations on students listed:

982420095 000001193 000001117 092040149 092040454 092040333  
091750013 982420069 000001088 982420090 982420051

Motion carried: Ayes 6, Nays 0, Abstention 0

**DATES TO REMEMBER:**

November 21-23, 2018 Thanksgiving Recess

December 13, 2018 AASBA Meeting @ Queensbury Hotel 5:45 Social 6:00 Buffet Dinner

December 18, 2018 Board of Education Meeting @ 6:30 pm

**ADJOURNMENT:**

Upon motion by Diana Sustar, seconded by James Allen, approval was given to adjourn the meeting at 8:12 p.m.

Motion carried: Ayes 6, Nays 0, Abstention 0

Respectfully submitted,

Shelley Gregorio  
District Clerk